



KAMEHAMEHA SCHOOLS

MĀLAMA OLA • HEALTH SERVICES DEPARTMENT

Aloha e nā Mākua,

As the new year rolls around, medical clearance season will soon be upon us. Medical clearance will continue to be processed through our Mo'omō'ali Olakino - Electronic Health Record (EHR) Parent Portal. To access the EHR Parent Portal, please login using your KS Account at <https://ohana.ksbe.edu>. All documentation should be uploaded through the EHR Parent Portal as a PDF document or JPG image. Medical clearance will begin at the same time as re-enrollment; please complete all requirements by **June 1, 2024**.

Every student will need to have their Health Summary completed through the EHR Parent Portal. All information entered last year has been saved for your review. Please ensure the accuracy of the information and make changes as necessary to medical conditions, medications, and allergies. Even if there are no changes, you will still need to complete this step.

A completed KS Physical Evaluation form completed on or after July 1, 2023 is required for SCHOOL clearance for returning students who will be entering grades 3, 5, 7, 9, or 11. Please upload the completed form in the EHR Parent Portal. In general, whenever your child has a well-child visit with a healthcare provider, we recommend that you have the healthcare provider complete the KS Physical Evaluation form and upload the completed form anytime during the year. When submitting a completed KS Physical Evaluation form, please also submit a current immunization record.

A completed KS Physical Evaluation form is required for SPORTS clearance. If your child is a returning student entering a grade for which a Physical Evaluation form is not required for school clearance, it is still required for sports clearance. A completed KS Physical Evaluation form is required **every 13 months** for sports clearance. If you are unsure of your child's last physical exam date, you can find the information on the EHR Parent Portal.

Please note a change to our KS Physical Evaluation form regarding history of COVID. This is important from a medical perspective so our nurses can care for your child knowing full medical history, but this information is also important for our Athletic Trainers to know so they can help monitor for any potential post-COVID complications that might arise during athletics. If your KS Physical Evaluation form does not have the history of COVID question on the form, you have an outdated version.

For returning students entering grade 7, the Hawai'i Department of Health requires the following immunizations. Returning students entering grade 8 who did not complete these immunizations last year will need to do so. Please upload an immunization record that documents receipt of these immunizations:

- **Tetanus, Diphtheria and Acellular Pertussis (Tdap);**
- **Two (2) doses of Human Papilloma Virus (HPV); and**
- **Meningococcal Conjugate Vaccine (MCV)**

If your child will need to take or have available a medication on campus that you would like for KS Health Services staff or their designee to administer, a completed Request for Administration of Medication (RAM) form signed by your child’s healthcare provider is required. The parent/guardian can determine if their child can safely self-administer a medication. However, controlled medications (i.e. narcotics and certain ADHD medication) as well as CBD oil are not permitted to be possessed by students and require a RAM. A separate RAM form should be completed for each medication, and the medication must be in its original packaging and not expired. If the prescribed medication, dose, or frequency changes prior to the start of school or during the school year, please submit an updated RAM. Please refer to the Student and Parent Handbook for additional information regarding medication administration.

Forms and instructions can be downloaded at: <http://www.ksbe.edu/malamaola>.

We have attached a checklist as a reminder for health clearance items needed prior to the start of the new school year.

If you have any questions, please contact your child's Health Room:

KS Hawai'i	KS Kapālama	KS Maui
Elementary School K-8 Health Room 16-714 Volcano Road Kea'au, HI 96749 (808) 982-0411 kshmalamaola@ksbe.edu	Elementary School Kalanimoku Dispensary 225 Bishop Circle Honolulu, HI 96817 (808) 843-3354 keshealthroom@ksbe.edu	Lower Division Elementary School Health Room 275 'A'apueo Parkway Pukalani, HI 96768 (808) 572-3222 wachaney@ksbe.edu
Middle School K-8 Health Room 16-714 Volcano Road Kea'au, HI 96749 (808) 982-0411 kshmalamaola@ksbe.edu	Middle School Middle School Health Room 2125 Ali'i Road Honolulu, HI 96817 (808) 843-3459 kmshealthroom@ksbe.edu	Upper Division Grades 6-8 Middle School Health Room 281 'A'apueo Parkway Pukalani, HI 96768 (808) 572-4221 ksmmalamaola@ksbe.edu
High School High School Health Room 16-716 Volcano Road Kea'au, HI 96749 (808) 982-0611 kshmalamaola@ksbe.edu	High School Hale Ola, Building 14 1887 Makuakāne Street Honolulu, HI 96817 (808) 842-8075 kskmalamaola@ksbe.edu	Upper Division Grades 9-12 High School Health Room 270 'A'apueo Parkway Pukalani, HI 96768 (808) 573-7073 ksmmalamaola@ksbe.edu

Me ka 'oia 'i'o,

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